**Lawton Chiles High School**

**School Advisory Council Meeting**

**August 31, 2021 – In person/Virtual Zoom, 6PM EST**

**Voting Members Present**

Administration: Joe Burgess, Calli Pickens

Parents: Sabah Bissainthe, Sabrina Holloman, Shouping Hu, Tonya MacKinlay, Terry McCaffrey

Chair: Wesley White

DAC Representatives: Chris Chaback, Jennifer Portero

BAC Representative: Wayne Rubinas

Support Staff: Misty Cash, Nicola Miller

Faculty: Mike German, Peter Prato, Lynn Schuster

Parent Liaison: Jessica Oyster

PTO Representatives: Penney Baughman, Christy Worley,

Community Partners: Martha Cummings,

Student SGA: Britton Miller, Hunter Gruen

# Voting Members Not Present

Parent: Dean Johnson

Support Staff: Danielle Riddle

PTO Representative: Kelly O’Rourke

Community Partner: Carey Sweet

**Guests Present**

Shelly Bell, Lyyli VanWhittle, Angela Murphy, Kristen Sommers, Laurie Graybar, Robin Oliveri, Kimberley Rabble, Oliva Starling, Lillie Thomas, Oral Payne

**Meeting called to order at 6:00PM by SAC Chair, Wesley White**

**A quorum of voting members is established**

1. **Welcome**
   1. Agenda was uploaded to Zoom and distributed to all present members. Unanimously approved.
   2. Minutes from the last meeting on April 27, 2021 motion to approve, seconded, and approved unanimously.
2. **Reports To Be Heard** 
   1. Principal’s Report – Joe Burgess
      1. Mr. Burgess welcomed members and reiterated his expectation for a collaborative SAC that continually welcomes input and suggestions.
      2. Covid case reporting activity is similar to last year with notifications going out through listserve immediately.
      3. Hiring a few remaining open positions to complete staffing
      4. No hybrid learning option this year. Canvas platform is still in place for student support.
      5. Club Rush had the most successful 2nd day since its inception
      6. Open House will be virtual on Monday 9/20 at 6PM. It will remain open for several days to allow folks to access.
   2. **Chair Report**
   3. **DAC Report – Chris Chabak**
      1. 9/23/2021 is the first schedule meeting at the Howell Center, 6PM
      2. Last meeting was an emergency meeting in July 2021. Alan Cox, Gillian Gregory, and Rocky Hannah were guests. Discussion centered around the mask issue. The second issue was voting for DACS leadership positions, but a quorum was not established. Voting will take place at the 9/23 meeting.
   4. **SITE Update – Lynn Schuster**
      1. Next SITE meeting will address supplements for club sponsors
   5. **SGA Report – Pete Prato, Britton Miller**
      1. Homecoming is the top focus due to quickly approaching dates.
         1. 9/20-9/24 Spirit week
         2. 9/23 Football game
         3. 9/24 Dance – there is an indoor/outdoor plan upon decision by the district.
         4. Forms are available for vendors, need suggestions for vendors for tents, working on financials.
      2. Interviewing freshman for SGA representatives – SGA class is 4th period
      3. Improving SGA exposure on social media platforms
         1. Highlighting more student events
         2. Morning announcements
         3. CHS Spotlight on students and staff to give positive shout-outs
         4. Goal to engage students in a more positive way
         5. Adding colorful and decorative elements to campus
         6. Mr. Burgess requested equal inclusion of sports for shout outs.
   6. **PTO Report – Christy Worley**
      1. Meetings are September – May. 9/13/2021 is the first meeting.
      2. Usually schedule the 1st Monday at noon. Zoom meetings have increased parent participation. Membership now up to 40.
      3. PTO handles student, teacher and parent events
      4. Last meeting in May covered election of board members. Over the summer the budget was evaluated and reviewed. September meeting will focus on recovering budget.
         1. Yearbook sales
         2. Brick Sales
      5. Listserv will advertise meetings.
      6. PTO has an office on campus and is very supportive of school events.
   7. **New Member Election**
      1. Four parent vacancies exist. SAC values parent participation and can extend additional positions beyond the four and still be under the 30 max.
      2. Chair proposed to accept all new parent applicants. Second by Chaback. Unanimous approval
      3. Robin Oliveri unanimously approved as the new Secretary.
      4. Unanimous approval of Mr. Wesley White to continue as SAC Chair
   8. SIP-Calli Pickens
      1. Ms. Pickens reviewed the SIP goals. Copies uploaded and provided to members
      2. SIP built with department committee collaboration
      3. Goals are the same as last year due to lacking data from 2019-2020, which is recommended by District.
      4. SIP must be available for public input prior to approval. Due 9/14/2021. Once input opportunity happens, the draft will be sent to SAC members by email to approve.
   9. Budget – Joe Burgess
      1. There is no SIP budget this year.
   10. BAC Report – Wayne Rubinas
       1. Goal of BAC is to provide a platform for students to have exposure to employment opportunities.
       2. A high percentage of students go to college from CHS, but all students need post-high school opportunities.
       3. Please forward any interested business connections to Mr. Rubinas
       4. Ultimate goal is to achieve college without debt.

**Meeting adjourned at 7:30PM.**

**\_\_\_\_\_\_Robin Oliveri - Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_ Sept 28, 2021**

# Signature & Role of person who recorded minutes SAC Approval Date